



Oasis PTSO
7841 W Sweetwater Ave
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Oasis PTSO Board Meeting Minutes

Tuesday, October 15, 2019 5:30pm -6:30pm

Location: Oasis Elementary Library

1. 5:36pm call to order
2. Approve Minutes – September 21st meeting: no discussion, minutes approved as written
3. Annette: Representative from “The Pack” spoke about upcoming override election
 - a. Feedback from community walks has been positive
 - b. 28 school districts are voting
 - c. Impact entire community: better schools = increased property value for homes
4. Principles Report
 - a. Safety Audit: this Thurs. will look at current safety processes and evaluate
 - b. Dinner Theater: This coming Friday
 - c. Love our Schools Day: Oct 26th, many other volunteer events same day, bad timing, reschedule for an Oasis specific “give back” day
5. Presidents Report
 - a. Coupon Books: Successful, need more incentives for next year, can purchase 5 laptops for Oasis with funds received
 - b. Bookfair: Nov 7-15th, Set up Thurs 7th, Mon is a Holiday
 - Ice Cream Social: Tues evening the 12th, Contact NJHS and Stucco for volunteers
 - Send out a sign up genius for bookfair volunteers
 - c. Spelling Bee: Dec 6th, Prize for overall, 1st, 2nd, 3rd, prize for top in each grade level, Barnes and Noble gift cards
 - d. Movie Night: last one was successful, would like to continue, waiting on sponsors to renew before searching out new sponsorships
 - e. Secretary, open position: Vote to approve Alexis Monnet as new secretary, vote approved
6. Treasurers Report

- a. Account balance and September spending reviewed
 - b. Budget is available
- 7. Next Meeting: Tuesday, November 19, 2019 5:30pm, Library
- 8. Adjourn: 6:46pm



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November 2019 Board Meeting Minutes

Tuesday, Nov. 19, 2019, at 5:30 p.m. in the school library

Meeting called to order by President Andrea Jasinek at 5:34 p.m.

Attendance: Andrea Jasinek, Brenda Scafiro, Brandy Madrid, Alexis Monnet, Melissa Duguid, Justin Schlegel, George Colebrook, Jeff Jasinek. The full board was in attendance; a quorum was reached.

Minutes: The minutes from 10/15/19 were reviewed and accepted.

Principal's Report by Melissa Duguid

- District safety audit went well, group was very impressed with our students and school. Self-closing gate added to front of school, some rock areas will be filled with cement, outside stage has railing added, additional signage will be added.
- Dinner Theatre by Drama Club was a success
- Love our Schools volunteer date was changed due to conflict in October. Possible dates for rescheduling Feb. 8th or Jan. 11th. Working with Site Counsel to pick a date.
- Turkey Trot moved from Nov. 21st to Dec. 5th due to weather concerns.
- Music and Choir Concerts coming up before Winter Break.
- "A" Label for our school grade came from an effort from student, teachers, staff and the community as a whole – THANK YOU!

Officers' Report

President: Andrea Jasinek

- Bookfair was awesome!
- Asked George to report back from District President's Dinner: Tammy Caraway from PUDC spoke, Dr. Reynolds spoke about "what now" since M&O Override did not pass, also PUSD open Superintendent position. Because M&O Override did not pass, the district will have to cut \$27 million from the budget in upcoming years.

Treasurer: Brandy Madrid

- Moving our accounting to QuickBooks – once that is finished can give a detailed report

Old Business

Bookfair: Andrea Jasinek

- There was \$10,090 in sales during the bookfair – still need to close out the fair with Scholastic and will get total donated for Mrs. Eriquez. We think this fair did so well because of the video announcements, social media campaign, and having the fair on 2 Friday's. Next bookfair will be the week of Parent-Teacher Conferences in February.

New Business

Spelling Bee: Andrea Jasinek

Mrs. Eriquez has requested Barnes and Noble gift cards for the winners of the Spelling Bee. MOTION to purchase gift cards, seconded and passed.

Penguin Patch/Winter Wonderland: Andrea Jasinek

We will open the Penguin Patch during the Cookies with Santa event being held by NJHS on Dec. 9th 5 p.m. to 7 p.m. Due to the short amount of time left to plan, we will try for a larger "Winter Wonderland" event next year. Mrs. Duguid will ask Choir/Band if they would be willing to do small performances that evening as well. The Penguin Patch will be Dec. 9 – 13 open before school 7:40 am to 8:00 am, during lunch 10:30 am – 1 pm, and after school 3:00 pm to 3:30 pm. Alexis Monnet will make the SignUp Genius to ask for volunteers.

Additional Fundraising Events: Andrea Jasinek

We will be having the Daddy/Daughter Dance, Mother/Son Event in the spring. A Parents Night Out event is something we would like to look into – Brenda and Alexis are going to start gathering information to present at next meeting. We are still looking for sponsors for the Family Movie Nights, Alexis and George will be reaching out to the community to see if there is any interest in sponsoring.

Financial Request: Melissa Duguid

The Softball Team has requested \$200 for entry into a Tournament. There was discussion among the Board and the PTSO is able to contribute \$100. MOTION to donate \$100 to the softball team for entry into the tournament, seconded and passed.

Next Meeting is January 21, 2020 at 5:30 p.m. in the school library.

Meeting adjourned at 6:54 p.m.

Minutes compiled by Alexis Monnet, Secretary



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January 2020 Board Meeting Minutes

Tuesday, January 21, 2020, at 5:30 p.m. in the school library

Meeting called to order by President Andrea Jasinek at 5:37 p.m.

Attendance: Andrea Jasinek, Brenda Scafiro, Brandy Madrid, Alexis Monnet, George Colebrook, Melissa Duguid, Tara Flint-Hollins, Justin Schlegel, Jennifer Schlegel, Kristy Velesko. The full board was in attendance; a quorum was reached.

Minutes: The minutes from 11/19/2019 were reviewed and accepted.

President's Report by Andrea Jasinek

- Lots of upcoming events – see calendar listing on meeting agenda
- Events will have volunteer opportunities
- Pairing the Penguin Patch with Cookies with Santa event was successful
- Love Our School event – Jan. 11 – went well

Principal's Report by Melissa Duguid

- Love Our School event went well, with more advertizing it could get bigger in future years. Looking to do the event again next year around the same time frame.
- Testing from 3rd to 8th grade coming soon, Conferences in Feb., Spring pictures, Spring Break all coming up

Treasure's Report by Brandy Madrid

- Year to Date Financial Updated
- 2019-20 Expected Spending/Budget

Old Business

Penguin Patch: Brandy Madrid -Still need to get the final numbers together to find out our profit on the store.

Coupon Books: Andrea Jasinek



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There will be a 70/30 split with PTSO and STUCO. We would like to donate 5 laptops but need to reassess after the change in the split. Item TABLED until exact profits from fundraiser is known.

Financial Requests: Alexis Monnet

Julie Rowe – Patriotic Speech Contest, approx. \$45 for décor and gift cards

Lisa Bengtsson – 8th grade “scholarships” 4 x \$25 to bookstore of student’s high school.

Lisa Bengtsson – Retiree Gifts \$183.56

MOTION to approve these requests, seconded and passed.

Honor Roll: Alexis Monnet

We would like to figure out a way to sponsor honor roll more evenly in each grade level. Ideas include: pencils, pens, stickers, or giving each grade level a set amount, they can work with. MOTION to allocate \$400 more for the rest of the year to Honor Roll, giving each grade level \$50 for the last two quarters, seconded and passed.

Football: Justin Schlegel/Melissa Duguid

Football donations will go through the district as tax deductible donations.

Movie Sponsorships: Kristy Velesko and Uptown Jungle have committed to \$250 each to get the program started. Kristy will work with Lisa Bengtsson to get upcoming dates together.

Upcoming Events:

- 8th Grade Promotion Dance – booked Kristy Velesko for group photos during dance, Melissa Duguid will email 8th grade parents to join the planning committee.
- Father/Daughter Dance – committee needed, dinner possible, then prices to be determined and time
- Mom & Son Game Night – April 17th 6 pm to 8 pm, committee needed
- Uptown Jungle/Dodgeball Event – Uptown Jungle will host a dodgeball event that will be advertised to the whole district, proceeds to benefit Oasis PTSO – 35% goes back to PTSO. MOTION to approve this fundraiser, seconded, approved.
- Adult Event – Still working on details, possibly asking teachers to volunteer
- Teacher Appreciation Lunch – Feb. 13th, Andrea and George are planning
- Spring Carnival – Andrea is heading the committee.



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- Teacher Appreciation Week – May 7th PTSO sponsoring lunch
- Marquee Funds – CFO of district M. Myers said we can move funds, just need to check our bylaws
- We would like to meet with STUCO/NJHS to see about getting some more dinner nights

Next Meeting is February 18, 2020 at 5:30 p.m. in the school library

Meeting Adjourned at 7:31 pm

Minutes compiled by Alexis Monnet, Secretary



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BOARD OF DIRECTORS CHANGE

January 22, 2020

Brandy Madrid, Treasurer, resigned from the Oasis PTO Board of Directors. REMOVE from bank signature card.

January 27, 2020

Brenda Scafiro, Vice President, will be taking over Treasurer duties for the remainder of the board term (ending June 15, 2020) as approved by the remainder of the board. ADD to bank signature card.

Completed by Alexis Monnet, Secretary



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February 2020 Board Meeting Minutes

Tuesday, February 18, 2020, at 5:30 p.m. in the school library

Meeting called to order by President Andrea Jasinek at 5:30 p.m.

Attendance: Andrea Jasinek, Brenda Scarfiro, Alexis Monnet, George Colebrook, Melissa Duguid, Harmony Sparks. The full board was in attendance; a quorum was reached.

Minutes: The minutes from 01/21/2019 were reviewed and accepted.

President's Report by Andrea Jasinek

- Successful bookfair – wrapped up today
- Teacher luncheon during conferences was a hit!

Principal's Report by Melissa Duguid

- District is running a safety evacuation drill to get students off campus
- Drama has their play Feb 24 & 25
- Social media safety night with Collin Kartchner, Feb 25 & 27, 6:30 p.m. to 8:00 p.m.

Treasure's Report by Brenda Scafiro

- See attached report
- Quicken subscription runs out at the end of the year, going to try PTO Today software

Old Business

Honor Roll: Alexis Monnet

Email sent out to teachers letting them know about their \$50 per quarter

New Business

Financial Requests: Alexis Monnet

Paul Langseth – PE asking for snack bar items for Field Day (week) \$500+ for all items

Cynthia Thomas – Dr. Seuss Reading Week 2nd/8th grade Reading Centers \$49.62



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MOTION to approve these requests, seconded and passed for all requests.

Committee Reports: All Board Members

- CARNIVAL: Food – food trucks are Sluggers Hot Dogs/Mexican, BBQ; Signup Genius needs to be made for Volunteers; sign up for teacher carnival games; ask for gallon jugs from parents; teacher booths picked so far 2nd grade cotton candy, 4th grade popcorn; Snack Bar with candy, snacks and drinks
- TEACHER APPRECIATION WEEK: George will spearhead for May - he will ask teachers what they want
- FATHER DAUGHTER DANCE: April 3; Sock Hop theme; selfie station; Food – hot dog/hamburgers, chips, floats, water; \$20 per couple additional \$3 per extra child
- MOTHER SON GAME NIGHT: Bingo, Pizza and popcorn
- MOVIE NIGHTS: March 27th (Frozen 2) & May 1st

Comments:

Melissa Duguid: Kinder Connect is March 10 & April 2, 5:30 p.m. to 6:30 p.m. – if PTSO wants to be there. Staff shirts cannot be bought using tax credit monies anymore – would like PTSO to consider buying them next year and the school will buy agendas. Approx. cost \$1450.

Andrea Jasinek: Would like to consider having a contest for students to design the 2020-21 shirts that the PTSO sells.

Next Meeting is March 24, 2020 at 5:30 p.m. in the school library

Meeting Adjourned at 6:34 p.m.

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April 2020 Closed Board Meeting Minutes

Thursday, April 2, 2020, at 5:00 p.m. virtual meeting

Attendance: Andrea Jasinek, Brenda Scarfiro, Alexis Monnet, and George Colebrook. The full board was in attendance; a quorum was reached.

Carnival Accounting & Wrap Up: Carnival went well – great feedback, people had a nice time. \$300 made from the food vendors – in the future will make sure to have signed contracts and better understanding of our proceeds. Final numbers on amount made on each booth given by Brenda. Emails will go out to each grade/group with their final amounts and instructions on how to use their funds.

MOTION to allow carnival booth monies to roll over to the 2020-2021 year, seconded and passed.

MOTION to allow book fair money for library (\$1000) to roll over to 2020-2021 year, seconded and passed.

Treasurer/Accounting: A PTISO Treasurer laptop that has Quicken installed would save the board needing to rely on the previous president to install Quicken with each treasure change. Quicken may cost up to \$90 per year, and we want to purchase a laptop that is no more than \$500.

MOTION to purchase a PTISO treasurer laptop, seconded and approved.

MOTION to purchase Quicken for the laptop, seconded and approved.

2020-2021 Nominations & Elections: Promote the openings and see how much interest we gather. After new board is formed, they should meet with STUCO/NJHS quickly to schedule fundraisers and events. Also talk about Back to School BBQ and what that will look like.

PRIDE/Excellence Awards: Mr. Evans requested 5 prizes per month to be delivered to students. He would like a Gatorade and snack items in the prizes. PE and our closet have some of those items that can be used, but are unsure of accessibility to them.

MOTION for admin. to use our supply of drinks and snacks to fill Excellence Bags, seconded and approved.

Teacher/Staff Appreciation: Ideas include gift cards, food delivered, or waiting until the next school year. We will send out a survey to the teachers and staff to see what they would like most at this time.

Minutes compiled by Alexis Monnet, Secretary



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April 2020 General Membership Meeting Minutes

Tuesday, April 28, 2020, at 5:15 p.m. virtual meeting

Meeting called to order by President Andrea Jasinek at 5:24 p.m.

Attendance: Board: Andrea Jasinek, Brenda Scarfiro, Alexis Monnet, George Colebrook; Principal: Melissa Duguid; Members: Tara Flint-Hollins, Alexander Hollins, Justin Schlegel, Joanne Eriquez, Laura Colebrook; Visitors: Cindy Thomas, Sara Coatney, Andrea Skornicka, Andrea Remo, Justin Monnet, Brianne O’Conner. The full board was in attendance; a quorum was reached.

Minutes: The minutes from 2/18/2020 and 4/2/2020 were reviewed and accepted.

Principal’s Report by Melissa Duguid

- The move from being on Spring Break then moving to online learning had a few bumps but we are doing great. Our school is thriving with 80% of students engaging in online learning.
- Thank you for the yard signs from the PTSO – they will be used for PRIDE winners.
- Teachers will be cleaning out classrooms and pick up of items for students is next week, then school locked up.
- Principals are open to do what they want for 8th grade promotion and will work with 8th grade teachers to put that together.
- STUCO has asked that the Back to School BBQ be a big experience and include something like “Oasis is OPEN”
- Thank you to Terry Turner for doing announcements daily!

President’s Report by Andrea Jasinek

- Due to campus closures a lot of stuff is up in the air and has needed to be cancelled, we are hopeful to add those things to next year’s calendar.

Treasurer’s Report by Brenda Scarfiro

- See attached report
- Quicken was purchased and a “Treasurer’s Laptop” was purchased – laptop will move with whomever is the treasurer.



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Old Business

Carnival Wrap Up:

We had positive feedback from the event. Emails were sent out to grade levels/groups letting them know the amount made, plus that we would allow them to roll over their funds to the next school year due to campus closures. The PTSO made approximately \$1500 profit from the event. For upcoming years, a contract will need to be in place with food vendors to ensure we understand our profit from the event. Monies from food trucks have not been received yet – need to be followed up with.

Budget Change – Agendas to Staff T-shirts:

Last meeting, Melissa Duguid, requested that the board consider a change to our budget. Instead of the PTSO purchasing Agenda (planners) for 3rd to 8th grade students, we instead purchase Staff T-shirts. The school would be responsible for purchasing the agendas. This is an approximate cost of \$1200.

MOTION to adjust budget to purchase Staff T-shirts instead of Agendas, seconded, and passed.

New Business

Teacher Appreciation Week:

A survey was sent out to teachers and staff to see what be most helpful to them at this time. The majority of respondents said they wanted a gift card to either Amazon or other. There are 81 teachers and staff at Oasis.

MOTION to approve a \$20 gift card to all 81 teachers and staff (\$1620), seconded and approved.

8th Grade Swag Bags: George Colebrook

- DONATIONS: Culver's – 100 Sweet Treat Rewards, Smashburger – 100+ free shake coupons, Desert Financial Credit Union – 100 water bottles, 100 bags, 100 pens
- T-SHIRTS: 8th Grade Dance Committee is voting on a final shirt design and then 100 shirts will be order

2020-2021 Board Nominations:

- George Colebrook: self-nominated for President
- Alexander Hollins: self-nominated for Secretary
- Justin Monnet: self-nominated for Treasurer



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Nominations closed. Vote will be held on Monday, May 4, 2020 time to be announced. There remain two open positions that can be made by appointment after the new board is formed.

Questions/Comments:

Justin Schlegel: What will the sponsorship program look like for the next school year? New Board will listen to ideas and work together to make sure the program works well for everyone.

Andrea Jasinek: How does everyone like online meetings? Would this work better going forward? Brianna said that the virtual meeting works well for her and would like to see it as an option going forward.

Next Meeting is May 4, 2020, time TBA, virtual meeting for Board Elections

Meeting Adjourned at 6:37 p.m.

Minutes compiled by Alexis Monnet, Secretary



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May 2020 General Membership Meeting Minutes - Election

Monday, May 4, 2020, at 6:00 p.m. virtual meeting

Meeting called to order by President Andrea Jasinek at 6:04 pm

Attendance: Board: Andrea Jasinek, Brenda Scarfiro, Alexis Monnet, George Colebrook; Principal: Melissa Duguid; Members: Tara Flint-Hollins, Alexander Hollins, Jeff Jasinek, Justin Monnet, Laura Colebrook, Tyson Colebrook, Mackenzie Colebrook, Kylie Colebrook. The full board was in attendance and a quorum was reached.

Elections: Andrea Jasinek, President

Vote for 2020-2021 President - 1 candidate for board president nominated, voice vote held, ayes have it: George Colebrook elected as president

Vote for 2020-2021 Treasurer - 1 candidate for board treasurer nominated, voice vote held, ayes have it: Justin Monnet elected as treasurer

Vote for 2020-2021 Secretary - 1 candidate for board treasurer nominated, voice vote held, ayes have it: Alex Hollins elected as secretary

Meeting Adjourned at 6:12 p.m.

Minutes compiled by Alexis Monnet, Secretary